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| Departemen_Perhubungan.wmf | FORM SKENARIO  LABORATORIUM/SIMULATOR/  WORKSHOP | | NomorDokumen : FM.USW.01.02a |
| Tgl. Ditetapkan : 18 Oktober 2017 |
| Revisi No : 00 |
| Tgl. Diberlakukan : 19 Oktober 2017 |
| Made By : | | Reviewer : |
| PIP SEMARANG | Dr. WINARNO, S.ST, M.H | ANDI PRASETIAWAN, S.Sit, MM | KRISTIN ANITA INDRIYANI, S.ST, M.M |

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| --- | --- |
| Type Facilities :   * Laboratorium * Simulator * Other | Name Laboratorium/ Simulator/ Other :  Ekspor Impor |

|  |  |
| --- | --- |
| **Program** | Pemberitahuan Ekspor Barang (PEB) |
|  | Notification of PEB |
| **Kompetensi**  **Competency** | Membuat dan mengolah dokumen PEB  Create and processing PEB documents |
| **AIM of Exercise** | Peserta dapat membuat dan mengolah dokumen pemberitahuan kepada bea cukai atas barang impor yang berisi tentang perincian barang impor termasuk jumlah pajak dan bea masuk yang harus dibayarkan atas barang impor. |
|  | Participants can creat and processing the notice documents to bea cukai about details include the tax amount to be paid from cargo import. |
| **Objective** | Persiapan  preparation  Membuat dokumen PEB  create the PEB document  Menggunakan dokumen pendukung  create supporting document  Mencetak dokumen  Print the documents  Pengiriman data PEB  Sending PEB data |
| **Exercise condition** | Buatlah dokumen PEB berdasarkan Invoice, Packing List, B/L dan data-data sebagai berikut :  Make the PEB document based on invoice, packing list, B/L and data as follows :   1. Nama Perusahaan : CV ANTIK DEKOR INDONESIA 2. Tanda Daftar Perusahaan : No. 11.01.3.52.13710 TGL. 06 Okt 2012 3. Surat Ijin Usaha Perdagangan : No.517/437/11.01/PM/IX/2012 TGL. 15 Sept 2012 4. NPWP : No. 02.914.747.7-503.000 TGL. 23 April 2012 5. Nomor Induk Kepabeanan : No. 01.036580 TGL. 29 AGT 2012 |

**INITIAL INFORMATION**

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| --- | --- | --- | --- | --- | --- |
| **WIND** | | **CURRENT** | | **SEA STATE** | |
| Direction |  | Direction |  | Direction |  |
| Speed |  | Speed |  | Speed |  |

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| **Briefing** | 10 Minutes |
| **Exercise Duration** | 30 minutes |
| **Debriefing** | 10 Minutes |

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| **Criteria** |  |  |  |  |

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| **No** | **Time Frame (mts)** | **Activity** | **Result** | | **Weight** | **Mark** | **Actual Time** | **Remark** |
| **Y** | **N** |
|  | **0** | Persiapan  Preparation |  |  | **10** |  |  |  |
| **1** | ***+ 2.5*** | Membuka aplikasi PEB  Open PIB application |  |  | ***5*** |  |  |  |
| **2** | ***+ 2.5*** | Menyiapkan data  Prepare the data |  |  | ***5*** |  |  |  |
|  | **5** | Membuat dokumen PEB  Create the PEB document |  |  | **25** |  |  |  |
| **3** | ***+ 2.5*** | Pengisian data header PEB  Fill the header data of PEB |  |  | ***5*** |  |  |  |
| **4** | ***+ 2.5*** | Pengisian data dokumen, container dan kemasan  Create document data, container and packaging |  |  | ***10*** |  |  |  |
|  | ***+ 2.5*** | Pengisian data PEB detail  Fill the data from PEB detail |  |  | ***10*** |  |  |  |
|  | **10** | Menggunakan data pendukung  Use the supporting data |  |  | **70** |  |  |  |
| **5** | ***+ 3*** | Mengolah data importer  Processing importir data |  |  | ***10*** |  |  |  |
| **6** | ***+2*** | Mengolah data pemasok  Processing the supplier data |  |  | ***10*** |  |  |  |
| **7** | ***+2*** | Mengolah data tarif/HS  Processing tariff data / HS |  |  | ***10*** |  |  |  |
| **8** | ***+ 2*** | Mengolah data barang  Processing cargo data |  |  | ***10*** |  |  |  |
| **9** | ***+ 5*** | Mengolah data kurs  Processing kurs data |  |  | ***10*** |  |  |  |
| **10** | ***+2*** | Mengolah data kapal  Processing the ship’s data |  |  | ***10*** |  |  |  |
| **11** | ***+2*** | Mengolah data tempat penimbunan  Processing data from open warehouse |  |  | ***5*** |  |  |  |
| **12** | ***+2*** | Mencetak dokumen  Print out the documents |  |  | ***5*** |  |  |  |
| **13** | ***+2*** | Mengirimkan dokumen PEB  Sending PEB document |  |  | ***5*** |  |  |  |
|  | **30** |  |  |  | **100** |  |  |  |

\*Critical performance below must get record **“Yes”** mark will lead the final result to mark **FAIL**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Critical Performance** | **Y** | **N** |
| 1 | Bagaimana mempersiapkan aplikasi PEB?  How to prepare the PEB application? |  |  |
| 2 | Bagaimana proses membuat dokumen PEB?  How the process of making PEB document? |  |  |
| 3 | Bagaimana cara pengisian PEB dengan menggunakan data pendukung?  How to fill the PEB use supporting data? |  |  |
| 4 | Bagaimana cara mencetak dokumen-dokumen PEB?  How to print out the PEB documents? |  |  |
| 5 | Bagaimana untuk mengirimkan dokumen PEB?  How to send the PEB document? |  |  |

**Time factor**

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| --- | --- | --- | --- |
| <30 minutes = 1 | 31 – 40 minutes = 0.9 | 41 – 50 minutes = 0.8 | >50 minutes = 0.5 |

**Total Time : ………………minutes Time Factor : …………….**

**Total Score : Total Mark X Total Factor = …………… x ……………. = …………….**

**Final Result : PASS / FAIL ( Passing Grade = 70 )**