|  |  |  |
| --- | --- | --- |
| Departemen_Perhubungan.wmf | FORM SKENARIO LABORATORIUM/SIMULATOR/ WORKSHOP | NomorDokumen : FM.USW.01.02a |
| Tgl. Ditetapkan : 18 Oktober 2017 |
| Revisi No : 00 |
| Tgl. Diberlakukan : 19 Oktober 2017 |
| Made By : | Reviewer : |
| PIP SEMARANG | Dr. WINARNO, S.ST, M.H | ANDI PRASETIAWAN, S.Sit, MM | KRISTIN ANITA INDRIYANI, S.ST, M.M |

|  |  |
| --- | --- |
| Type Facilities :* Laboratorium
* Simulator
* Other
 | Name Laboratorium/ Simulator/ Other :Ekspor Impor |

|  |  |
| --- | --- |
| **Program** | Pemberitahuan Ekspor Barang (PEB) |
|  | Notification of PEB |
| **Kompetensi****Competency** | Membuat dan mengolah dokumen PEBCreate and processing PEB documents |
| **AIM of Exercise** | Peserta dapat membuat dan mengolah dokumen pemberitahuan kepada bea cukai atas barang impor yang berisi tentang perincian barang impor termasuk jumlah pajak dan bea masuk yang harus dibayarkan atas barang impor. |
|  | Participants can creat and processing the notice documents to bea cukai about details include the tax amount to be paid from cargo import.  |
| **Objective** | PersiapanpreparationMembuat dokumen PEBcreate the PEB documentMenggunakan dokumen pendukungcreate supporting documentMencetak dokumenPrint the documentsPengiriman data PEBSending PEB data |
| **Exercise condition** | Buatlah dokumen PEB berdasarkan Invoice, Packing List, B/L dan data-data sebagai berikut :Make the PEB document based on invoice, packing list, B/L and data as follows :1. Nama Perusahaan : CV ANTIK DEKOR INDONESIA
2. Tanda Daftar Perusahaan : No. 11.01.3.52.13710 TGL. 06 Okt 2012
3. Surat Ijin Usaha Perdagangan : No.517/437/11.01/PM/IX/2012 TGL. 15 Sept 2012
4. NPWP : No. 02.914.747.7-503.000 TGL. 23 April 2012
5. Nomor Induk Kepabeanan : No. 01.036580 TGL. 29 AGT 2012
 |

**INITIAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| **WIND** | **CURRENT** | **SEA STATE** |
| Direction |  | Direction |  | Direction |  |
| Speed |  | Speed |  | Speed |  |

|  |  |
| --- | --- |
| **Briefing** | 10 Minutes |
| **Exercise Duration** | 30 minutes |
| **Debriefing** | 10 Minutes |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criteria** |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Time Frame (mts)** | **Activity** | **Result** | **Weight** | **Mark** | **Actual Time** | **Remark** |
| **Y** | **N** |
|  | **0** | PersiapanPreparation |  |  | **10** |  |  |  |
| **1** | ***+ 2.5*** | Membuka aplikasi PEBOpen PIB application |  |  | ***5*** |  |  |  |
| **2** | ***+ 2.5*** | Menyiapkan dataPrepare the data |  |  | ***5*** |  |  |  |
|  | **5** | Membuat dokumen PEBCreate the PEB document |  |  | **25** |  |  |  |
| **3** | ***+ 2.5*** | Pengisian data header PEBFill the header data of PEB |  |  | ***5*** |  |  |  |
| **4** | ***+ 2.5*** | Pengisian data dokumen, container dan kemasanCreate document data, container and packaging |  |  | ***10*** |  |  |  |
|  | ***+ 2.5*** | Pengisian data PEB detailFill the data from PEB detail |  |  | ***10*** |  |  |  |
|  | **10** | Menggunakan data pendukungUse the supporting data |  |  | **70** |  |  |  |
| **5** | ***+ 3*** | Mengolah data importerProcessing importir data |  |  | ***10*** |  |  |  |
| **6** | ***+2*** | Mengolah data pemasokProcessing the supplier data |  |  | ***10*** |  |  |  |
| **7** | ***+2*** | Mengolah data tarif/HSProcessing tariff data / HS |  |  | ***10*** |  |  |  |
| **8** | ***+ 2*** | Mengolah data barangProcessing cargo data |  |  | ***10*** |  |  |  |
| **9** | ***+ 5*** | Mengolah data kursProcessing kurs data |  |  | ***10*** |  |  |  |
| **10** | ***+2*** | Mengolah data kapalProcessing the ship’s data |  |  | ***10*** |  |  |  |
| **11** | ***+2*** | Mengolah data tempat penimbunanProcessing data from open warehouse |  |  | ***5*** |  |  |  |
| **12** | ***+2*** | Mencetak dokumenPrint out the documents |  |  | ***5*** |  |  |  |
| **13** | ***+2*** | Mengirimkan dokumen PEB Sending PEB document |  |  | ***5*** |  |  |  |
|  | **30** |  |  |  | **100** |  |  |  |

\*Critical performance below must get record **“Yes”** mark will lead the final result to mark **FAIL**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Critical Performance** | **Y** | **N** |
| 1 | Bagaimana mempersiapkan aplikasi PEB?How to prepare the PEB application? |  |  |
| 2 | Bagaimana proses membuat dokumen PEB?How the process of making PEB document?  |  |  |
| 3 | Bagaimana cara pengisian PEB dengan menggunakan data pendukung?How to fill the PEB use supporting data? |  |  |
| 4 | Bagaimana cara mencetak dokumen-dokumen PEB?How to print out the PEB documents? |  |  |
| 5 | Bagaimana untuk mengirimkan dokumen PEB?How to send the PEB document? |  |  |

**Time factor**

|  |  |  |  |
| --- | --- | --- | --- |
| <30 minutes = 1 | 31 – 40 minutes = 0.9 | 41 – 50 minutes = 0.8 | >50 minutes = 0.5 |

**Total Time : ………………minutes Time Factor : …………….**

**Total Score : Total Mark X Total Factor = …………… x ……………. = …………….**

**Final Result : PASS / FAIL ( Passing Grade = 70 )**